# 1 We offer the following

- 1.1 A center with a safe, secure and controlled environment.
- 1.2 A center were your child will be stimulated, disciplined and loved.
- 1.3 Healthy and hygienic conditions.
- 1.4 Recreational facilities to develop your child's physical abilities.
- 1.5 On site first aid.
- 1.6 Qualified teachers.
- 1.7 Christian principals.
- 1.8 We cater for babies 3 months to grade R.

### 2 Hours

- 2.1 We are open from 06h30 to 18h00 6pm.
- 2.2 The center's hours include school holidays but exclude public holidays.
- 2.3 We close on the 23 December @ 18h00 and re open a day or two after New Year.
- 2.4 Please be on time when fetching your child. A late penalty fee is applicable.
- 3 Times
- 3.1 Full Day 06h30-18h00 6pm
- 3.2 Hal Day 06h30-13h00 1pm
- 3.3 Breakfast 08h00
- 3.4 Classes Start 09h00
- 3.5 If you are going to be late when fetching your child please notify the office
- 4 Fees
- 4.1 Fees are payable monthly in advance (no Exceptions) and are due even if you child does not attend.
- 4.2 Fees is payable by Eft or Cheque Strictly NO CASH.
- 4.3 One Calendar months' notice in writing is required when your child is to leave our Centre.
- 4.4 Full Day R2150 per Month from 01 January 2018
- 4.5 Half Day R1950 per Month
- 4.6 10% discount granted if you have 2 or more children.
- 4.7 10% interest will be charged if your crèche fees are paid later than the 3<sup>rd</sup> of the month, unless prior arrangements have been made with the office.
- 4.8 A Deposit equivalent to one month's fees is payable with the first month's fees or in 10 equal payments, the first one with the first month's fee.
- 5 Rest
- 5.1 The rest period for full day students is from 13h00 (1PM) and is compulsory.
- 5.2 The center provides mattresses and fitted sheets, parents are to provide a blanket.
- 5.3 All half day children to be collected by 13h00 (1pm) Sharp.

#### 6 Medical, Medication, Clinical

In the event of an emergency and parents are not available, the owners, principal or the employees of Bambi Day Care Centre has the right to act IN LOCO PARENTIS to take a student to the Hospital or Doctor and or call a Doctor.

All medication must be handed to the teacher or person in charge and noted in the Students message/communication book. Which also acts as a source of communication between Teacher and parent.

# No Medicine to be left in students bags

Children with a contagious disease may not attend the centre until it has cleared. The child's clinic card is to be left at the centre because of regular visits to the centre by the clinic. By leaving your Child's Clinic card with us also serves as consent for the clinic to administer inoculations or immunizations which may be needed.

# 7. Outings

Regular outings (educational) will take place during the course of the year.

- 8. General
- 8.1 <u>Clothing</u> All Clothing must be clearly marked
- 8.2 <u>Collecting</u> If any parent is unable to collect their children themselves the centre must notified as no child will be handed over to unknown persons.
- 8.3 <u>Birthdays</u> The centre must be notified of your intention to have a Birthday party for your particular class only.
- 8.4 <u>Toys</u> No toys may be brought to the centre, as we will not be held responsible for loss or damage.
- 8.5 <u>Behavior</u> All children's behavior must be disciplined as undisciplined behavior will not be tolerated.
- 8.6 Forms The application form must be completed in full, signed and returned to the office for acceptance.
- 8.7 <u>Changes</u> Addresses, telephone numbers, information and any Behavioral changes must be reported.